



## SPECIAL RELIGIOUS EDUCATION

The Department of Education requires that all non-employees who are permitted to teach Special Religious Education in its schools be appropriate and responsible persons. Each authorised religious persuasion must give an undertaking that any Special Religious Education (SRE) teacher / assistant authorised to enter Government schools has not had a criminal conviction within the meaning of the Criminal Records Act 1991.

In keeping with current child protection legislation all SRE teachers /assistants are required to apply for a *Working with Children Check* and obtain a clearance number. The number and your date of birth must be provided to your parish office for verification.

In response to the above requirements, the Diocese of Broken Bay has prepared the following declaration, which all Special Religious Education teachers / assistants in this Diocese must sign.

I hereby state that I have volunteered my services to the Parish Priest of:

**Parish Name:** \_\_\_\_\_

I declare that:

- I have obtained a *Working with Children Check* clearance and have provided it to the parish office with the date of expiry and my date of birth.
- At the time of engagement, I have no criminal convictions within the meaning of the Criminal Records Act 1991. I understand that 'conviction' defined in the Act includes a conviction, whether summary or on indictment for an offence, and includes a finding or order that an offence has been proved, or that a person is guilty of an offence, without proceeding to conviction.
- I am not subject to any pending court proceedings relating to a criminal matter in Australia or overseas.
- I have no convictions that cannot become spent within the meaning of the Criminal Records Act 1991 including but not limited to:
  - a. convictions for which a prison sentence of more than six months has been imposed, or
  - b. convictions of sexual offences.

I agree that:

- if, during the course of my engagement as an SRE Teacher, I become a subject of allegations and/or charges of a criminal matter, court proceedings and/or incur a conviction, I have an obligation to notify the Head of CCD and am no longer authorised to enter Government schools. I give permission to the Diocese of Broken Bay to disclose this information to the NSW Department of Education.
- the parish will provide my name, date of birth and contact details to the schools where I teach.

*Please write your legal name (same as on identity documents used to obtain your Working with Children Check no.)*

<b>TITLE:</b>	<b>SURNAME:</b>		
<b>FIRST NAME:</b>		<b>MIDDLE NAME/S:</b>	
<b>PREFERRED NAME:</b> <i>(If different from your legal name)</i>			
<b>WORKING WITH CHILDREN CHECK CLEARANCE NUMBER:</b>		<b>WWC</b> .....	
<b>WWCC EXPIRY DATE:</b> ...../...../20.....		<b>Date of Birth:</b> ...../...../.....	
<b>Parish Office Use Only:</b>			
<b>Date verified:</b> ...../...../20.....		<b>Name of person verifying:</b> .....	

**Address:** \_\_\_\_\_

**Suburb/Town:** \_\_\_\_\_ **State:** NSW **Postcode:** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Emergency Contact's Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

*Upon completion, two copies of this document will be taken. One copy will be returned to you, one kept in the Parish Office and the original will be held at the Diocesan CCD offices at Pennant Hills.*



## CCD Broken Bay Confraternity of Christian Doctrine

The Confraternity of Christian Doctrine collects information of SRE teachers and assistants in accordance with the Diocese of Broken Bay Privacy Policy. The Privacy Policy can be viewed at:

<https://www.bbcatholic.org.au/privacy-policy>