



## Nomination Form – Civic Awards

(Prime Nominator to complete this form)

### Details of the nominee

Name \_\_\_\_\_

Address \_\_\_\_\_

Position \_\_\_\_\_

Title \_\_\_\_\_

Age \_\_\_\_\_

(if relevant) Organisation of business name \_\_\_\_\_

Parish \_\_\_\_\_

Home number \_\_\_\_\_

Business number \_\_\_\_\_

Email address \_\_\_\_\_

Is this person to your knowledge a Catholic? \_\_\_\_\_

### Provide a statement from you outlining the activities undertaken by the nominee

The Diocese, the Church, and society generally, including any positions held or activities undertaken together with relevant dates of service etc. Also, please include a statement in your own words about why you think the person should be recognised by the Civic award.

Nominations are to be confidential:

- i. The person being nominated should not be approached for information or advised of their nomination at any stage.
- ii. The Committee or the Diocese shall not respond to any requests made by nominators or other interested parties in respect of the progress of any particular nomination.
- iii. The information provided the Committee in a nomination will be used only to assist the Bishop and the Committee in considering the merits of the nomination.

## Provide statements from three other Referees

Please *attach* three (3) other written references which should contain sufficient details to identify the referee and the referee's position and methods of contact should the committee seek to contact the referees.

It is also recommended that additional references be provided from three (3) other people.

## Mailing Instructions

Please forward the nomination together with all attached pages to the Chancellor, Diocese of Broken Bay, PO Box 340 Pennant Hills NSW 1715.

### Nominator's details

Name \_\_\_\_\_

Postal Address \_\_\_\_\_

Organisation of business name \_\_\_\_\_

Home Number \_\_\_\_\_

Business Number \_\_\_\_\_

Email Address \_\_\_\_\_